



APPALACHIAN STATE UNIVERSITY
University Recreation (UREC)
Intramural Official

The **Intramural Official** is primarily responsible for managing Intramural and Recreational Sports games and activities. They work to provide the fundamental guidance to support fair and equitable play. This includes providing game and program supervision, enforcing the rules of the game, and providing risk management to the Intramural and Recreational Sports games and activities.

Supervisor: This position reports directly to the **Coordinator for Sports Programs**.

Hours: The **Intramural Official** will work on between 8-12 hours per week during the academic

Salary: \$9.50 per hour.

You will succeed at UREC if you are committed to:

- Explore to find the best of you
- Bring your positive and constructive attitude
- Connect with others
- Be a team player
- Embrace and inspire an inclusive, vibrant, active, and healthy community
- Work in a flexible schedule that may require some evenings, weekends, and designated holidays

Join our team

Appalachian State University (App State) invites interested applicants for the position of **Intramural Official** to become a part of the University Recreation (UREC) team as we facilitate an environment where recreation and wellness opportunities transform, engage, and care for the App State community.

Who we are

UREC fosters healthy lifestyles for lifelong wellbeing. You will join a UREC team that is creating an exciting environment, values collaboration, innovation, and inclusion, and is welcoming to all App State students, faculty and staff. We are creating a risk-taking workplace that supports the voices and contributions of employees at all levels, listens, and responds to our community. At UREC we believe in a UREC community with opportunities for everyone, with everyone. Learn more about us from [our website](#).

Responsibilities include, but are not limited to:

- Demonstrate knowledge of sport rules and Intramural Sports policies and procedures and enforce and implement sport rules
- Respond to and manage conflict management situations

- Manage participants and teams with assistance of Sports Supervisor
- Ensure completion of team rosters and waivers
- Monitor and maintain crowd control
- Facilitate directions and court/field assignments to officials, teams, and individuals
- Communicate with Intramural Sports participants concerning rules, policies and procedures, and general program information
- Complete all necessary paperwork during and after each shift
- Assist in the preparation and clean-up of facilities
- Communicate injuries, suggestions, and problems regarding activities to appropriate individuals
- Other duties as assigned

Required qualifications:

- CPR/AED, First Aid Certification or ability to obtain within 21 days of first day of employment (UREC will provide this training upon hire)
- Dedication to University Recreation and a desire to support its [Mission, Vision and Values](#).

We are committed to facilitate your learning journey and create unique opportunities for your career and self development in the following areas*:

- Self-awareness
- Communication
- Critical Thinking
- Equity, Diversity, and Inclusion
- Leadership
- Professionalism
- Teamwork
- Health & Wellbeing

* Reprinted courtesy of the [National Association of Colleges and Employers](#)

How to apply:

- To apply for positions, please visit our [website](#).
- If you would like to speak with someone about employment opportunities, please call (828) 262-4953 or email sippelzj@appstate.edu.

Please be aware that to be eligible for student employment with UREC, you must be a current student enrolled at Appalachian State University and in good academic standing.

Office of Disability Resources Accommodations: Appalachian State University is committed to providing an inclusive experience, accessible learning [and working] environments and equal opportunity to individuals with disabilities in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. Individuals needing reasonable accommodations should contact the Office of Disability Resources (828) 262-3056 or odr.appstate.edu.

AA/EEO Statement: Appalachian State University is an Affirmative Action/Equal Opportunity Employer. The University does not discriminate in access to its educational programs and activities, or with respect to hiring or the terms and conditions of employment, on the basis of race, color, national origin, religion, sex (including pregnancy), gender identity and expression, political affiliation, age, disability, veteran status, genetic information or sexual orientation.

* This position is available for Federal Work Study *